

CURRICULUM VITAE

PERSONAL RECORD:

Name **NEELAM ARA**
Father's Name **EHSAN ULLAH**
Date of Birth **September 1, 1975.**
N.I.C. No. **17301-1253424-6**
Domicile **Peshawar (NWFP)**
Nationality **Pakistani**
Religion **Islam**
Marital status **Married**
Languages known **English, Urdu and Pushto (Speak, Write, Read)**
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ACADEMIC QUALIFICATION:

QUALIFICATION	YEAR	MKS.OBTAINED	DIV / CGPA	INSTITUTION
M.Sc (Hons) Agriculture in Horticulture- (Gold Medallist) *	2001	95.20 %	4.00/4.00	NWFP Agricultural University Peshawar
B.Sc (Hons) Agriculture in Horticulture- (Gold Medallist) **	1998	94.24 %	3.98/4.00	NWFP Agricultural University Peshawar
F.Sc (HSSC)	1994	760 / 1100 (69%)	1 st	Federal Board – ISD
Matric (SSC)	1991	687 / 850 (81%)	1 st	Federal Board – ISD
One Year Higher Diploma in Computer Science	2002	1211/1550 (78%)	1 st	NWFP Board of Technical Education.

* M.Sc. (Hons) degree in Agriculture is a two years specialization course after B.Sc (Hons) Agriculture and is equivalent to M. Phil. degree in any other subject

** B.Sc (Hons) degree in Agriculture is a four years specialization course after F.Sc and is equivalent to M.Sc degree in any other subject.

ENGLISH PROFICIENCY:

TOEFL Test Score: 237 (Listening : 21, Structure and writing: 24 and Reading: 26)

COMPUTER QUALIFICATION:

- One year Higher Diploma in Computer Science.
- Have knowledge of MS DOS, Windows, MS Word, MS Excel, MS Power Point, MS Access, Internet, Programming languages C & C++, HTML, Visual Basic and Oracle.
- Can do programming in C, C++ and Oracle.

EXPERIENCE:

- i. **Oct 2001- March 2002:-** Lecturer at Cecos Data Institute, Saddar Road, Peshawar.

Responsibilities

Teaching Computer Programming Language C, Ms Access and Ms DOS.

- ii. **Oct 2002 – April 2003:-** Worked as CDO (Community Development Officer), Directorate of “Community Development, Extension, Gender and Development”, NWFP Forest Department working at Kohat Forest Division, Kohat.

Responsibilities

- ❑ Community mobilization and organization.
- ❑ Impart and arrange trainings of Record keeping, Nursery raising, Afforestation, Apiculture, Sericulture, Mushroom cultivation, Kitchen gardening, Food processing, Poultry farming, Livestock management.
- ❑ Making one-year agreements with nursery owners for the nursery plants raising.
- ❑ Submit monthly and quarterly progress reports.
- ❑ Report writing about the activities and trainings that had been arranged.
- ❑ Conduct meetings with line departments to establish linkage with them.

- iii. **April 2003 till November 2005:-** Presently working as Natural Resources Management Officer (NRMO) and Incharge of NRM Project “ Promoting Mazri Forest in Kohat Region” with the additional duties of Female Social Organizer(FSO) at Kohat in Sarhad Rural Support Program (SRSP) Kohat Region.

Responsibilities:

- ❑ Planning and implementation of NRM development packages with Women Community Organizations (WCOs) in Kohat Region (District Kohat, Hangu and Karak).
- ❑ Assisting training needs of villagers in close collaboration with social organizers and personnel of Line Agencies.
- ❑ Arranging and imparting training and refresher courses to communities on Nursery raising, Apiculture, Sericulture, Mushroom cultivation, Kitchen gardening, Food processing, Poultry farming, Poultry vaccination and Livestock management.

- ❑ Establishing demonstration plots of cereal and leguminous plants like wheat, sorghum, millets, lentils and gram etc. for transferring of new varieties to the rural community.
- ❑ Report writing about the activities and training that had been arranged.
- ❑ Arranging exposure visits of trained members to various advanced technological institutes to broaden their mental horizon and establish their linkage with those institutes.
- ❑ Submitting monthly and quarterly progress report and feasibility reports of various activities.
- ❑ Compiling data of research demonstration plots of new varieties and make their comparison with the existing local ones.
- ❑ Discussing NRM related activities and other relevant issues at various forums.
- ❑ Regular follow up of demonstration plots and trainees for their technical assistance and motivation.
- ❑ Monitoring and evaluation of NRM (Livestock + Agriculture + Forestry) development interventions in WCOs of Kohat.
- ❑ Adopting strategy and ensuring practical implementation of activities for the promotion of *Mazri Forests* at Hangu in Kohat Division under the joint UNDP/SRSP Project through local village communities.
- ❑ As FSO, carrying out various field activities like social mobilization and motivation, credit disbursement and recovery, feasibility for Physical infrastructure scheme identification and training need identification etc.

iv: November 2005 till date:- Lecturer at Department of Horticulture, NWFP Agricultural University, Peshawar, Pakistan.

Responsibilities

- ❑ Teaching various Horticulture subjects to postgraduate level students, especially Fruit and Vegetable Breeding.
- ❑ Assist students in their research activities.
- ❑ Attend different academic meetings like Board of Studies and also record its minutes.

Details of Trainings, Refresher Courses and Exposure visits arranged as CDO and NRMMO for WCO members of Kohat:

S.No	Training/ Refresher Course	No of Training	No of Days
1.	Fruit and Vegetable Processing Training	Five	One
2.	Livestock Extension Workers Training	One	Three
3.	Poultry Framing Training	One	Two
4.	Mushroom Cultivation Training	One	Two
5.	Molasses Block Preparation Training	One	One
6.	Nursery Raising Training	Ten	One

S.No	Training/ Refresher Course	No of Training	No of Days
7.	Record Keeping Training	One	Two
8.	Poultry Vaccination Training	Eleven	One
9.	Training of Proper Tree Plantation Techniques.	Twelve	One
10.	Compost making Training	Two	One
11.	Fruit and Vegetable Processing Refresher Course	Four	One
12.	Poultry Farming Refresher Course	One	One
13.	Exposure Visit to NWFP Agricultural University Peshawar and ARI Tarnab Peshawar.	One	One
14.	Exposure Visit to various Poultry Farms at Kohat.	Two	One
15.	Exposure Visit to Military Dairy Farm Kohat.	One	One
16.	Exposure Visit to Forest Nursery of Hangu.	One	One
17.	Exposure Visit to Mazri plantations at Parachinar, Kurram agency.	One	One
18.	Exposure Visit to Mazri Products Market at Jhandey , Mardan.	One	One

List of Training Courses Attended :-

- A five-day training on “Fabricating Participatory Change Managers and Social Organization” arranged by Human Resources Development Institute (*HRDI*), Islamabad.
- A three-day training on ” Gender and Development, Awareness and Analysis” arranged ECI by at Peshawar.
- Six-day Orientation training arranged by HRD Directorate of NWFP Forest Department.
- Twelve-day training on “ Building Managerial Capacity of DFFW” arranged at LUMS, Lahore.
- Six-day training on “Training of Trainers (TOT) ” arranged by HRD Directorate of Forest Department at Abbottabad.
- Two-week orientation training course arranged by SRSP at Kohat.
- Two-day workshop on “Social mobilization and micro finance” at Human Resource Development Center SRSP Peshawar.
- Seven-day training on “ Social Organization” at HRD Center SRSP Peshawar.

- Four-day Training on “World Trade Organization (WTO) Principles and Laws” at International Islamic University, Islamabad.
- Four-day Workshop on "Web-based Tools for Plant Science Research" at NWFP Agricultural University, Peshawar.

DISTINCTIONS:

- Gold Medallist in M.Sc (Hons) Agriculture
- Gold Medallist in B.Sc (Hons) Agriculture
- University Grants Commission Scholarship during 2000
- NWFP Agricultural University Merit Scholarship during 1994-2000
- Talent Award 1997
- Member of Student Welfare Council during 1998 – 2000
- Academic Distinction Certificate 1999-2000 for being position holder in the class.
- Secured Second position in competition held by department of Plant Pathology NWFP Agricultural University.

RESEARCH ACTIVITIES

Conducted research on

- Effect of different soil media on growth of *Eucalyptus camaldulensis* seedlings.
- Effect of planting dates of sowing on the growth and yield of pea cultivars.
- Evaluation of different cultivars of Peach grown under the agro-climatic conditions of Peshawar.

PUBLICATIONS IN SARHAD JOURNAL OF AGRICULTURE:

- Response of *Eucalyptus camaldulensis* seedlings to different soil media.
- Response of different pea cultivars to various planting dates.
- Evaluation of different cultivars of Peach grown under the agro-climatic conditions of Peshawar.
- Chemical composition of fifteen peach cultivars grown under the agro-climatic conditions of Peshawar.

REFERENCES

Prof. Dr. Noor ul Amin
 Chairman,
 Department of Horticulture,
 NWFP Agricultural University Peshawar.
 Tel # (92)091-9216572-8 Ext:3030

Mr. Umer Muhammad
 Regional Program Manager,
 Sarhad Rural Support Program
 Kohat Region.
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